**Ms. Doty- Re-Test & Re-Lab Policy**

Region 10 has been piloting re-testing and re-doing assignments. No district policy has been published regarding this issue so it is up to individual teachers to make ground rules. The following rules will be implemented in my classroom from now until the end of the school year. If you have any questions, feel free to contact me.

**Absent Work**

 As the new year opened I have reminded students to check the absent folder to find any work they have missed. Now that students are more comfortable with my classroom procedures, I **will NOT** be chasing down students and reminding them to pick up their absent work. **It is the students’ responsibility to check the absent folder, ask a classmate for notes missed, and hand in projects/homework due while out.**

**Late Work**

 Students are already taking advantage of the fact that I will accept work a few days late. I have been keeping tabs and I will talk to you personally if you have lost this privilege. I will be keeping a list of students I **will NOT** be accepting late work from.

**Re-Labs**

 Students are not turning in their work in a timely manner. Once Labs are corrected and handed back if the student would like to make corrections- they have no more than **3 Days** to hand them in. After that it will not be accepted. Students will not be allowed to quickly hand in the day it is due- this process is supposed to be meaningful and help you ***learn***.

**Re-Test**

 If students would like to retake the **written portion** of a test, they must come to see me after class, after school or during a free study hall to talk to me about it. Students must have ALL homework and assignments in, fill out the request to re-test sheet, and have their original test on file. The re-test will only be available **1 week** after the original test is handed back. After that, the opportunity is gone.